

**West Valley Clean Water Program
Campbell - Los Gatos - Monte Sereno - Saratoga**

West Valley Clean Water Program

Budget Fiscal Year 2015-2016

WV Committee Approved: __3/18/15__

18041 Saratoga-Los Gatos Road, Monte Sereno, CA 95030

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West Valley Clean Water Program FY15-16 Budget Contents

I. Budget Line Index	Line Item Descriptions
II. Budget: WVCWP Year over Year Comparison	Comparison over 3yrs
III. Municipal Detail: WVCWP Stormwater Cost Allocations	Current Year Cost Allocation by Individual WV Agency
IV. Municipal Detail: WVCWP Stormwater Use of Funds	Use of Funds Summary

West Valley Clean Water Program FY15-16 Budget Budget Line Index

<u>Budget Line</u>	<u>Description</u>
1. NPDES Permit Compliance:	
Labor	
A. Labor, Payroll	Staff on Payroll: FT and PT
B. Labor, Payroll Expenses	ER portion of Taxes, SDI, PERS, Worker's Comp
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	
A. URMP Support	Non-payroll, part-time, temp, or transition staffing
B. NPDES Permit & Technical Assistance	Consultant, Contract Staff for technical, professional assistance
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt & Reports	
A. PIP- Events/ Outreach Pgm /Brochures & Promotional Items	<ul style="list-style-type: none"> - Events, Presentation and Cleanup materials and supplies - Community Events, "Creek Keepers" Program - Equipment Replacement (grabbers, pumps, mats) - Logo-wear - Material Distribution, Publication, Promotion, Advertising <ul style="list-style-type: none"> - Domain name, hosting fee, for outreach website - Media/Website Maint/Support - Outreach Partnerships (Green Gardener, POTW, local school, retailers) - Promo items, Reprints, brochures & self- print
B. Staff Training	<ul style="list-style-type: none"> - Facility Fees - Guest speakers - Hosting (Supplies, Consumables, etc) - Sponsorship (WMI, ZLI, Creek Coalition, Green Gardener, etc);
C. Data Mgmt, Projects/Programs & Reports	<p>Compliance Tasks other than PIP/Outreach and Training:</p> <ul style="list-style-type: none"> - Database, Data Mgmt, s/w, Maint, Support - Document Management/ Storage <ul style="list-style-type: none"> - Cloud Services, Maint & Support - Device support - Report Production - Forms and Template Management - Project Management (Trash Plan Implementation. Trash Plan Assessments, etc)

West Valley Clean Water Program
FY15-16 Budget
Yr over Yr Comparison

	Previous Year FY13-14 MRP Yr5	Previous Year FY14-15 MRP Yr6/ Renew	Approved FY15-16 MRP-2 Yr1
1. NPDES Permit Compliance: Labor	\$ 300,805	\$ 319,671	\$ 342,141
A. Labor, Payroll	\$ 209,213	\$ 234,268	\$ 240,505
B. Labor, Payroll Expenses	\$ 91,592	\$ 85,403	\$ 101,636
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	\$ 46,200	\$ 49,454	\$ 94,464
A. URMP Support	\$ 34,200	\$ 40,454	\$ 84,464
B. NPDES Permit & Technical Assistance	\$ 12,000	\$ 9,000	\$ 10,000
Subtotal Labor(1&2):	\$ 347,005	\$ 369,125	\$ 436,604
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt	\$ 13,500	\$ 17,000	\$ 19,300
A. PIP- Events/ Outreach Pgm /Brochures & Promotional Items	\$ 2,500	\$ 2,700	\$ 2,800
B. Staff Training	\$ 1,000	\$ 1,000	\$ 2,000
C. Data Mgmt, Projects/Programs & Reports	\$ 5,000	\$ 7,300	\$ 8,000
D. Compliance Contracts & Contingency	\$ 5,000	\$ 6,000	\$ 6,500
4. Administration: Occupancy/ Facility Expenses	\$ 37,500	\$ 34,500	\$ 35,300
A. Office Rent	\$ 15,000	\$ 15,000	\$ 15,500
B. Building Maintenance/Repair	\$ 15,000	\$ 12,000	\$ 12,000
C. Utilities	\$ 7,500	\$ 7,500	\$ 7,800
5. Administration: Operations	\$ 42,514	\$ 41,700	\$ 43,550
A. Office Supplies	\$ 2,706	\$ 2,700	\$ 2,800
B. Operating Expenses	\$ 12,308	\$ 11,000	\$ 11,500
C. Capital & Computer Costs	\$ 2,500	\$ 3,000	\$ 3,500
D. Fiscal Agent & Overhead Contract/Fee	\$ 25,000	\$ 25,000	\$ 25,750
1.-5. Subtotal Shared WVCWP Costs:	\$ 440,519	\$ 462,325	\$ 534,754
6. NPDES Permit Compliance: Contract Services, Permits, Fees [individual assessments]	\$ 306,403	\$ 323,700	\$ 359,900
A. Service Contracts: WVCWP coordinated, but individually billed	\$ 18,000	\$ 18,000	\$ 30,000
1. SCC FD Inspection Fees (Campbell, Los Gatos & Saratoga only)	\$ 18,000	\$ 18,000	\$ 18,000
2. Inspection Program Partner (Commercial Facilities)			\$ 12,000
B. Contracts: Projects, Tasks, Grant Matching (City Specific)		\$ 8,500	\$ 20,400
1. Grants, Partnerships		\$ 8,500	\$ 8,200
2. Stormwater Parcel Fee: Service Contract			\$ 12,200
C. Permit Fees & SCV Program Management	\$ 279,403	\$ 288,400	\$ 300,500
1. SCV Program Assessment	\$ 233,900	\$ 233,900	\$ 243,400
2. State NPDES Permit fee	\$ 45,503	\$ 54,500	\$ 57,100
D. Contingency	\$ 9,000	\$ 8,800	\$ 9,000
TOTAL WV CWP Urban Runoff Program	\$ 746,922	\$ 786,025	\$ 894,654

13.8%

West Valley Clean Water Program
FY15-16 Budget
Municipal Detail

**Summary: FY15-16
WVCWP Stormwater Cost Allocations**

	Previous Year	Approved FY15-16 MRP-2 Yr1	Campbell		Los Gatos		Monte Sereno		Saratoga	
	FY14-15		35.1%		32.5%		2.7%		29.7%	
	RP Yr6/ Rens		FY14-15	FY15-16	FY14-15	FY15-16	FY14-15	FY15-16	FY14-15	FY15-16
1. NPDES Permit Compliance: Labor	\$ 319,671	\$ 342,141								
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	\$ 49,454	\$ 94,464								
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt	\$ 17,000	\$ 19,300								
4. Administration: Occupancy/ Facility Expenses	\$ 34,500	\$ 35,300								
5. Administration: Operations	\$ 41,700	\$ 43,550								
1.-5. Subtotal Shared WVCWP Costs:	\$ 462,325	\$ 534,754	\$ 162,276	\$ 187,699	\$ 150,256	\$ 173,795	\$ 12,483	\$ 14,438	\$ 137,311	\$ 158,822
6. NPDES Permit Compliance: Contract Services, Permits, Fees [individual assesments]	\$ 323,700	\$ 359,900	\$ 117,100	\$ 132,000	\$ 102,100	\$ 118,000	\$ 14,000	\$ 15,000	\$ 90,500	\$ 94,900
A. Service Contracts: WVCWP coordinated, but individually billed										
1. SCC FD Inspection Fees (Campbell, Los Gatos & Saratoga only)	\$ 18,000	\$ 18,000	\$ 13,000	\$ 13,000	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ 1,000	\$ 1,000
2. Inspection Program Partner (Commercial Facilities)		\$ 12,000		\$ 4,500		\$ 6,500		\$ -		\$ 1,000
B. Contracts: Projects, Tasks, Grant Matching										
1. Grants, Partnerships	\$ 8,500	\$ 8,200	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 500	\$ 200	\$ 2,000	\$ 2,000
2. Stormwater Parcel Fee: Service Contract		\$ 12,200		\$ 5,500		\$ 5,500		\$ 1,200		\$ -
C. Permit Fees & SCV Program Management										
1. SCV Program Assessment	\$ 233,900	\$ 243,400	\$ 82,100	\$ 86,000	\$ 76,100	\$ 79,000	\$ 6,200	\$ 6,400	\$ 69,500	\$ 72,000
2. State NPDES Permit fee	\$ 54,500	\$ 57,100	\$ 16,000	\$ 16,800	\$ 16,000	\$ 16,800	\$ 6,500	\$ 6,700	\$ 16,000	\$ 16,800
D. Contingency	\$ 8,800	\$ 9,000	\$ 3,000	\$ 3,200	\$ 3,000	\$ 3,200	\$ 800	\$ 500	\$ 2,000	\$ 2,100
TOTAL WV CWP Urban Runoff Program	\$ 786,025	\$ 894,654	\$ 279,376	\$ 319,699	\$ 252,356	\$ 291,795	\$ 26,483	\$ 29,438	\$ 227,811	\$ 253,722