
West Valley Clean Water Program
Campbell - Los Gatos - Monte Sereno - Saratoga

West Valley Clean Water Program

Budget Fiscal Year 2016-2017

WV Committee Approved: ____3/16/16____

18041 Saratoga-Los Gatos Road, Monte Sereno, CA 95030

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West Valley Clean Water Program FY16-17 Budget Contents

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West Valley Clean Water Program FY16-17 Budget Budget Line Index

<u>Budget Line</u>	<u>Description</u>
1. NPDES Permit Compliance:	
Labor	
A. Labor, Payroll	Staff on Payroll: FT and PT
B. Labor, Payroll Expenses	ER portion of Taxes, SDI, PERS, Worker's Comp
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	
A. URMP Support	Non-payroll, part-time, temp, or transition staffing
B. NPDES Permit & Technical Assistance	Consultant, Contract Staff for technical, administrative assistance [temporary, transition]
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt & Reports	
A. PIP- Events/ Outreach Pgm /Brochures & Promotional Items	<ul style="list-style-type: none"> - Events, Presentation and Cleanup materials and supplies - Community Events, "Creek Keepers" Program - Equipment Replacement (grabbers, pumps, mats) - Logo-wear - Material Distribution, Publication, Promotion, Advertising <ul style="list-style-type: none"> - Domain name, hosting fee, for outreach website - Media/Website Maint/Support - Outreach Partnerships (Green Gardener, POTW, local school, retailers) - Promo items, Reprints, brochures & self- print
B. Staff Training	<ul style="list-style-type: none"> - Facility Fees - Guest speakers - Hosting (Supplies, Consumables, etc) - Sponsorship (WMI, ZLI, Creek Coalition, Green Gardener, etc);
C. Data Mgmt, Projects/Programs & Reports	<p>Compliance Tasks other than PIP/Outreach and Training:</p> <ul style="list-style-type: none"> - Database, Data Mgmt, s/w, Maint, Support - Document Management/ Storage <ul style="list-style-type: none"> - Cloud Services, Maint & Support - Device support - Report Production - Forms and Template Management - Project/Plan Management & Implementation (Trash Plan Implementation. Trash Plan Assessments, etc)

West Valley Clean Water Program
FY16-17 Budget
Yr over Yr Comparison

	Previous Year FY14-15 MRP Yr6/ Renew	Previous Year FY15-16 MRP-2 Yr1	Approved FY16-17 MRP2 Yr2
1. NPDES Permit Compliance: Labor	\$ 319,671	\$ 342,141	\$ 373,750
A. Labor, Payroll	\$ 234,268	\$ 240,505	\$ 266,964
B. Labor, Payroll Expenses	\$ 85,403	\$ 101,636	\$ 106,786
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	\$ 49,454	\$ 94,464	\$ 82,016
A. URMP Support	\$ 40,454	\$ 84,464	\$ 72,016
B. NPDES Permit & Technical Assistance	\$ 9,000	\$ 10,000	\$ 10,000
Subtotal Labor(1&2):	\$ 369,125	\$ 436,604	\$ 455,765
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt	\$ 17,000	\$ 19,300	\$ 21,600
A. PIP- Events/ Outreach Pgm /Brochures & Promotional Items	\$ 2,700	\$ 2,800	\$ 2,800
B. Staff Training	\$ 1,000	\$ 2,000	\$ 2,500
C. Data Mgmt, Projects/Programs & Reports	\$ 7,300	\$ 8,000	\$ 9,800
D. Compliance Contracts & Contingency	\$ 6,000	\$ 6,500	\$ 6,500
4. Administration: Occupancy/ Facility Expenses	\$ 34,500	\$ 35,300	\$ 35,500
A. Office Rent	\$ 15,000	\$ 15,500	\$ 15,500
B. Building Maintenance/Repair	\$ 12,000	\$ 12,000	\$ 12,000
C. Utilities	\$ 7,500	\$ 7,800	\$ 8,000
5. Administration: Operations	\$ 41,700	\$ 43,550	\$ 60,800
A. Office Supplies	\$ 2,700	\$ 2,800	\$ 2,800
B. Operating Expenses	\$ 11,000	\$ 11,500	\$ 23,500
C. Capital & Computer Costs	\$ 3,000	\$ 3,500	\$ 5,500
D. Fiscal Agent & Overhead Contract/Fee	\$ 25,000	\$ 25,750	\$ 29,000
1.-5. Subtotal Shared WVCWP Costs:	\$ 462,325	\$ 534,754	\$ 573,665
6. NPDES Permit Compliance: Contract Services, Permits, Fees [individual assesments]	\$ 323,700	\$ 359,900	\$ 365,350
A. WVCWP Service Contracts: WVCWP coordinated, but individually billed	\$ 18,000	\$ 30,000	\$ 30,000
1. SCC FD Inspection Fees (Campbell, Los Gatos & Saratoga only)	\$ 18,000	\$ 18,000	\$ 18,000
2. Inspection Program Partner (Commercial Facilities)		\$ 12,000	\$ 12,000
B. Muni Programs: Projects, Tasks, Grant Matching (Cit	\$ 8,500	\$ 20,400	\$ 26,350
1. Grants, Partnerships	\$ 8,500	\$ 8,200	\$ 8,200
2. Muni Programs: FCD Repair/Maint, SD Revenue Program Admin		\$ 12,200	\$ 18,150
C. Permit Fees & SCV Program Management	\$ 288,400	\$ 300,500	\$ 300,500
1. SCV Program Assessment	\$ 233,900	\$ 243,400	\$ 243,400
2. State NPDES Permit fee	\$ 54,500	\$ 57,100	\$ 57,100
D. Contingency	\$ 8,800	\$ 9,000	\$ 8,500
TOTAL WV CWP Urban Runoff Program	\$ 786,025	\$ 894,654	\$ 939,015

West Valley Clean Water Program
FY16-17 Budget
Municipal Detail

Summary: FY16-17 WVCWP Stormwater Cost Allocations	Previous Year	Previous Year FY16-17 MRP2 Yr2	Campbell		Los Gatos		Monte Sereno		Saratoga	
	FY15-16		35.1%	32.5%	2.7%	29.7%	FY15-16	FY15-16	FY15-16	FY15-16
	MRP-2 Yr1		FY16-17	FY16-17	FY16-17	FY16-17	FY16-17	FY16-17	FY16-17	FY16-17
1. NPDES Permit Compliance: Labor	\$ 342,141	\$ 373,750								
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	\$ 94,464	\$ 82,016								
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt	\$ 19,300	\$ 21,600								
4. Administration: Occupancy/ Facility Expenses	\$ 35,300	\$ 35,500								
5. Administration: Operations	\$ 43,550	\$ 60,800								
1.-5. Subtotal Shared WVCWP Costs:	\$ 534,754	\$ 573,665	\$ 187,699	\$ 201,357	\$ 173,795	\$ 186,441	\$ 14,438	\$ 15,489	\$ 158,822	\$ 170,379
6. NPDES Permit Compliance: Contract Services, Permits, Fees [individual assessments]	\$ 359,900	\$ 365,350	\$ 132,000	\$ 135,050	\$ 118,000	\$ 120,200	\$ 15,000	\$ 15,050	\$ 94,900	\$ 95,050
A. WVCWP Service Contracts: WVCWP coordinated, but individually billed										
1. SCC FD Inspection Fees (Campbell, Los Gatos & Saratoga only)	\$ 18,000	\$ 18,000	\$ 13,000	\$ 13,000	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ 1,000	\$ 1,000
2. Inspection Program Partner (Commercial Facilities)	\$ 12,000	\$ 12,000	\$ 4,500	\$ 5,000	\$ 6,500	\$ 6,000	\$ -	\$ -	\$ 1,000	\$ 1,000
B. Muni Programs: Projects, Tasks, Grant										
1. Grants, Partnerships	\$ 8,200	\$ 8,200	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 200	\$ 200	\$ 2,000	\$ 2,000
2. Muni Programs: FCD Repair/Maint, SD Revenue Program	\$ 12,200	\$ 18,150	\$ 5,500	\$ 8,150	\$ 5,500	\$ 8,300	\$ 1,200	\$ 1,450	\$ -	\$ 250
C. Permit Fees & SCV Program Management										
1. SCV Program Assessment	\$ 243,400	\$ 243,400	\$ 86,000	\$ 86,000	\$ 79,000	\$ 79,000	\$ 6,400	\$ 6,400	\$ 72,000	\$ 72,000
2. State NPDES Permit fee	\$ 57,100	\$ 57,100	\$ 16,800	\$ 16,800	\$ 16,800	\$ 16,800	\$ 6,700	\$ 6,700	\$ 16,800	\$ 16,800
D. Contingency	\$ 9,000	\$ 8,500	\$ 3,200	\$ 3,100	\$ 3,200	\$ 3,100	\$ 500	\$ 300	\$ 2,100	\$ 2,000
TOTAL WV CWP Urban Runoff Program	\$ 894,654	\$ 939,015	\$ 319,699	\$ 336,407	\$ 291,795	\$ 306,641	\$ 29,438	\$ 30,539	\$ 253,722	\$ 265,429