

**West Valley Clean Water Program
Campbell - Los Gatos - Monte Sereno - Saratoga**

West Valley Clean Water Program

Budget Fiscal Year 2014-2015

WV Committee Approved: __3/19/14__

18041 Saratoga-Los Gatos Road, Monte Sereno, CA 95030

WVSD Hearing: May 14, 2014
WV Committee App'd: Mar 19, 2014
Revised Draft: Mar 13, 2014
1st Draft: Mar 3, 2014

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West Valley Clean Water Program FY14-15 Budget Budget Line Index

<u>Budget Line</u>	<u>Description</u>
1. NPDES Permit Compliance:	
Labor	
A. Labor, Payroll	Staff on Payroll: FT and PT
B. Labor, Payroll Expenses	ER portion of Taxes, SDI, PERS, Worker's Comp
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	
A. URMP Support	Non-payroll, part-time, temp, or transition staffing
B. NPDES Permit & Technical Assistance	Consultant, Contract Staff for technical, professional assistance
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt & Reports	
A. PIP- Events/ Outreach Pgm /Brochures & Promotional Items	<ul style="list-style-type: none"> - Events, Presentation and Cleanup materials and supplies - Community Events, "Creek Keepers" Program - Equipment Replacement (grabbers, pumps, mats) - Logo-wear - Material Distribution, Publication, Promotion, Advertising <ul style="list-style-type: none"> - Domain name, hosting fee, for outreach website - Media/Website Maint/Support - Outreach Partnerships (Green Gardener, POTW, local school, retailers) - Promo items, Reprints, brochures & self- print
B. Staff Training	<ul style="list-style-type: none"> - Facility Fees - Guest speakers - Hosting (Supplies, Consumables, etc) - Sponsorship (WMI, ZLI, Creek Coalition, Green Gardener, etc);
C. Data Mgmt, Projects/Programs & Reports	<p>Compliance Tasks other than PIP/Outreach and Training:</p> <ul style="list-style-type: none"> - Database, Data Mgmt, s/w, Maint, Support - Document Management/ Storage <ul style="list-style-type: none"> - Cloud Services, Maint & Support - Device support - Report Production - Forms and Template Management - Project Management (Trash Plan Implementation. Trash Plan Assessments, etc)

West Valley Clean Water Program
FY14-15 Budget
Yr over Yr Comparison

	Previous Year FY12-13 MRP Yr4	Current Year FY13-14 MRP Yr5	Approved FY14-15 MRP Yr6/ Renew
Total WV Assessments:	\$ 654,076	\$ 746,922	\$ 786,025
TOTAL REVENUE	\$ 654,076	\$ 746,922	\$ 786,025
1. NPDES Permit Compliance: Labor	\$ 260,434	\$ 300,805	\$ 319,671
A. Labor, Payroll	\$ 186,204	\$ 209,213	\$ 234,268
B. Labor, Payroll Expenses	\$ 74,230	\$ 91,592	\$ 85,403
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	\$ 37,469	\$ 46,200	\$ 49,454
A. URMP Support	\$ 28,969	\$ 34,200	\$ 40,454
B. NPDES Permit & Technical Assistance	\$ 8,500	\$ 12,000	\$ 9,000
Subtotal Labor(1&2):	\$ 297,903	\$ 347,005	\$ 369,125
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt	\$ 6,620	\$ 13,500	\$ 17,000
A. PIP- Events/ Outreach Pgm /Brochures & Promotional Items		\$ 2,500	\$ 2,700
B. Staff Training		\$ 1,000	\$ 1,000
C. Data Mgmt, Projects/Programs & Reports		\$ 5,000	\$ 7,300
D. Compliance Contracts & Contingency	\$ -	\$ 5,000	\$ 6,000
4. Administration: Occupancy/ Facility Expenses	\$ 28,060	\$ 37,500	\$ 34,500
A. Office Rent	\$ 9,090	\$ 15,000	\$ 15,000
B. Building Maintenance/Repair	\$ 12,000	\$ 15,000	\$ 12,000
C. Utilities	\$ 6,970	\$ 7,500	\$ 7,500
5. Administration: Operations	\$ 38,164	\$ 42,514	\$ 41,700
A. Office Supplies	\$ 2,627	\$ 2,706	\$ 2,700
B. Operating Expenses	\$ 9,037	\$ 12,308	\$ 11,000
C. Capital & Computer Costs	\$ 1,500	\$ 2,500	\$ 3,000
D. Fiscal Agent & Overhead Contract/Fee	\$ 25,000	\$ 25,000	\$ 25,000
1.-5. Subtotal Shared WVCWP Costs:	\$ 370,747	\$ 440,519	\$ 462,325
6. NPDES Permit Compliance: Contract Services, Permits, Fees [individual assessments]	\$ 283,329	\$ 306,403	\$ 323,700
A. Service Contracts: WVCWP coordinated, but individually billed	\$ 20,000	\$ 18,000	\$ 18,000
1. SCC FD Inspection Fees (Campbell, Los Gatos & Saratoga only)	\$ 20,000	\$ 18,000	\$ 18,000
B. Contracts: Grant Matching			\$ 8,500
C. Permit Fees & SCV Program Management	\$ 263,329	\$ 279,403	\$ 288,400
1. SCV Program Assessment	\$ 221,259	\$ 233,900	\$ 233,900
2. State NPDES Permit fee	\$ 42,070	\$ 45,503	\$ 54,500
D. Contingency		\$ 9,000	\$ 8,800
TOTAL WV CWP Urban Runoff Program	\$ 654,076	\$ 746,922	\$ 786,025

West Valley Clean Water Program
FY14-15 Budget
Municipal Detail

**Summary: FY14-15
WVCWP Stormwater Cost Allocations**

	Current Year		Campbell		Los Gatos		Monte Sereno		Saratoga	
	FY13-14	FY14-15	35.1%		32.5%		2.7%		29.7%	
	MRP Yr5	MRP Yr6/ Renew	FY13-14	FY14-15	FY13-14	FY14-15	FY13-14	FY14-15	FY13-14	FY14-15
1. NPDES Permit Compliance: Labor	\$ 300,805	\$ 319,671								
2. NPDES Permit Compliance: Labor, Non-payroll, Special Project/ Tasks	\$ 46,200	\$ 49,454								
3. NPDES Permit Compliance: Programs, Projects, Training, Data Mgmt	\$ 13,500	\$ 17,000								
4. Administration: Occupancy/ Facility Expenses	\$ 37,500	\$ 34,500								
5. Administration: Operations	\$ 42,514	\$ 41,700								
1.-5. Subtotal Shared WVCWP Costs:	\$ 440,519	\$ 462,325	\$ 154,622	\$ 162,276	\$ 143,169	\$ 150,256	\$ 11,894	\$ 12,483	\$ 130,834	\$ 137,311
6. NPDES Permit Compliance: Contract Services, Permits, Fees [individual assessments]	\$ 306,403	\$ 323,700	\$ 111,483	\$ 117,100	\$ 96,483	\$ 102,100	\$ 12,553	\$ 14,000	\$ 85,883	\$ 90,500
A. Service Contracts: WVCWP coordinated, but individually billed										
1. SCC FD Inspection Fees (Campbell, Los Gatos & Saratoga only)	\$ 18,000	\$ 18,000	\$ 13,000	\$ 13,000	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ 1,000	\$ 1,000
B. Contracts: Grant Matching	\$ -	\$ 8,500	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ 500	\$ -	\$ 2,000
C. Permit Fees & SCV Program Management										
1. SCV Program Assessment	\$ 233,900	\$ 233,900	\$ 82,100	\$ 82,100	\$ 76,100	\$ 76,100	\$ 6,200	\$ 6,200	\$ 69,500	\$ 69,500
2. State NPDES Permit fee	\$ 45,503	\$ 54,500	\$ 13,383	\$ 16,000	\$ 13,383	\$ 16,000	\$ 5,353	\$ 6,500	\$ 13,383	\$ 16,000
D. Contingency	\$ 9,000	\$ 8,800	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,000	\$ 800	\$ 2,000	\$ 2,000
TOTAL WV CWP Urban Runoff Program	\$ 746,022	\$ 786,025	\$ 266,105	\$ 279,376	\$ 239,652	\$ 252,356	\$ 24,447	\$ 26,483	\$ 216,717	\$ 227,811